



# San Elijo Middle School

1600 Schoolhouse Way, San Marcos CA 92078

Registrar: 760.290.2810, Office: 760.290.2800

## School begins Tuesday, August 21, 2018

Registration is by appointment only

Summer registration hours: 7:30 a.m. to 1:00 p.m.

**\*\*No registrations will be taken on the following dates: August 7-9**

**\*\*All 7<sup>th</sup> grade students must have their TDAP vaccine before they can start school**

### Student Registration Information, Grades 6-8

Registration packets are available at San Elijo Middle School or via our website, [www.sanelijomiddle.org](http://www.sanelijomiddle.org), under "Counseling Department."

**Elementary students** who are scheduled to attend San Elijo Middle School for the 2018-19 school year **do not** need to complete a registration packet.

#### **Important:**

- Registration items are the parent's responsibility to provide. We will not request items from previous school to complete registration.
- **NOTE: Registration cannot be completed without 2 proofs of residency**
- **SEMS has a 48-Hour Registration Processing Window**

#### **Please bring the following required items with you when you register your student(s):**

- Birth Certificate** (Original; must have State Seal to be accepted as proof of age) or current Passport
- Immunization Record** (Yellow Immunization Card), including proof of TDAP vaccine
- 2 Proofs of Residency: One from each category**
  - **Category 1:** Property tax statement or payment receipt; rental property contract, lease, or payment receipt
  - **Category 2:** Utility service contract, payment receipt, or statement; pay stub w/address; voter registration; correspondence from a government agency
- Check-out/Withdrawal Forms** from previous school, if available
- Last recorded grades and state test scores** (*Students will not be placed in Honors/Accelerated courses without their last recorded grades*)
- If applicable, IEP or 504 Plan.** We must have this document before we can enroll your student.

**NOTE: REGISTRATION WILL BE COMPLETED AFTER ALL REQUIRED ITEMS ARE SUBMITTED**

→ To schedule your Registration Appointment and/or for questions about Student Registration, please contact Mrs. Kathie Gillett, Registrar at [kathie.gillett@smusd.org](mailto:kathie.gillett@smusd.org) or 760.290.2810